

# Villas by the Sea

## RESORT & CONFERENCE CENTER

### GROUP BLOCK BOOKING AGREEMENT

**Date: January 26, 2015**

Event: AIPG  
 Contact: Mr. Rick Ricci  
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 Savannah, GA 31404  
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**Villa Requirements and Rates:**

April 2015	Fri	Sat	Islandside	Oceanside	Occupancy
	10	11			
Mini Villa/Studio Villa	2	2	\$109	N/A	1-2
One Bedroom	2	2	\$119	\$129	1-2
Two Bedroom	2	2	\$169	\$199	1-4
Three Bedroom	2	2	\$209	\$239	1-6

6% Sales Tax, 5% Hotel Occupancy Tax, & 5% Resort Fee are additional to room rate.  
2 night minimum required for group rates

**RESERVATIONS MUST BE RECEIVED BY March 10, 2015 THEREAFTER ROOMS NOT PICKED UP OR WITH OUT A DEPOSIT WILL BE RELEASED AND SOLD ON A SPACE AVAILABLE BASIS ONLY AT REGULAR HOTEL RACK RATE.**

**Meeting Space Deposit Due: At time of booking space      Amount Due: \$150 (non-refundable)**

**Individual Villa Deposit Due: Upon Reserving/Booking      Amount Due: (1<sup>st</sup> night room rate & tax)**

**Meeting Space:      C-D Room      Fitzgerald Building      \$150      Friday 4-10-15**

**PLEASE NOTE THE FOLLOWING:**

- A) Rooming List Due No Later Than: If applicable 7 days prior to arrival
- B) Tax Exemption Documentation Due (Sales 6% &/or Hotel 5%): At check-in
- C) Guests are responsible for their own charges.
- D) All accounts with a balance must be paid in full at check-in
- E) No other discounts can be applied to this room block
- F) Once confirmed with a deposit, any reservation cancelled will be charged a \$35.00 Cancellation Fee, reservations cancelled less than 7 days prior to arrival will forfeit deposit
- G) Hotel Check In is at 4:00pm and Hotel Check out is no later than 11:00am
- H) Rate is per room per night, tax and resort fee are subject to change without notice

**PLEASE APPROVE THIS AGREEMENT AND THE TERMS AND CONDITIONS BY SIGNING BELOW ON THE SPACE PROVIDED. IF THE APPROVED AGREEMENT IS NOT RETURNED SIGNED VIA FAX OR MAIL, VILLAS BY THE SEA WILL ASSUME THAT YOUR PLANS HAVE CHANGED. VILLAS BY THE SEA WILL NOT BLOCK/HOLD RESERVATIONS WITH OUT A SIGNED BOOKING AGREEMENT. (Standard Policy)**

X  \_\_\_\_\_ 1-26-15  
 Event Planner      DATE

X \_\_\_\_\_  
 RYAN MERRITT      DATE  
 Director of Sales

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